

**ORCAS HIGHLANDS ASSOCIATION**  
**P.O. Box 474, Eastsound, WA 98245**

Jan. 20, 2019

Hello Highlanders,

Enclosed please find the updated Highlands Emergency Notification Plan. Many thanks to Susan Kunk for updating the map and getting it printed for us. Be sure to read the instructions for the phone tree at the top of the plan. If you have any changes over the next year send them via email ([orcashighlandshoa@gmail.com](mailto:orcashighlandshoa@gmail.com)) or drop a note to the address above.

Also enclosed is your invoice for the 2<sup>nd</sup> quarter. We invoice at the close of each quarter, so this statement covers Oct 2018 – Dec 2018. If you have an email address on file you should have received an electronic copy around Jan. 13<sup>th</sup>. If you have not received it, please check your spam or junk mail folder. Several of you have already paid even before we finished sending all the emails, many thanks. The electronic invoice now has the option of paying by credit card, bank transfer, or Apple Pay. Our software provider does not yet offer the option of paying via PayPal. A few notes on the new payment options:

- Click the box on the email that says “review and pay” to see your invoice and access your payment options.
- If you have a balance due that is more than the current invoice, enter the amount you need to pay in the blank box on the payment window. The software default amount is just the new amount of the invoice not the total due.
- Please provide us with an email address if you want to take advantage of the credit card or bank transfer options. Even if you get an electronic invoice you can still pay by dropping a check in the mail to the address shown on our letterhead. We hope to send both invoices and newsletters out electronically in the future and save the Association the cost of postage, but we will always accommodate those who need a copy in the mail.
- If you have more than one email on file, the invoice will go to both addresses. Please let us know if you would like it to go to only one address and which address we should use.
- Questions?? Call Marcia at either 206-601-5067 or 360-376-6543.

Water Capital Fund Refund Checks: If you are one of the six folks who has yet to deposit your check please take care of that ASAP.

Firewise fuel reduction work will begin in a couple of weeks. Expect to see some tree work, brush removal, and other selective clearing in the community lots adjoining Olga road.

We have, hopefully, completed the final hurdle with Washington Water to install a new water connection point at the pump house and plan to open the burn area for community use in February. If you need to use the area contact the Board for instructions. Phone numbers and emails for Board members are on the website.

Remember the new website is up and running. The URL is: [www.orcashighlands.com](http://www.orcashighlands.com). The new Association email is [orcashighlandshoa@gmail.com](mailto:orcashighlandshoa@gmail.com).

The Board of Directors, Orcas Highlands Association