

Orcas Highlands Association Agenda

Board Meeting, Dec. 21, 2020

Zoom Link -

[https://us02web.zoom.us/j/86971520043?pwd=QS9QdEpZU2c1alpDVI
RINUZjMEY1Zz09](https://us02web.zoom.us/j/86971520043?pwd=QS9QdEpZU2c1alpDVI
RINUZjMEY1Zz09)

Meeting ID - 869 7152 0043

Passcode 0VfQ4W

- I. Roll Call: Chris Graham, Bob Burke, Mike Shivers, Jens Kruse, Lee Goodwin, Brian Ehrmantraut, David Turnoy
- II. Call to order: 3:00.
- III. Approval of minutes from Oct. 26 – approved.
- IV. President’s report:
- V. Treasurer’s report: Audit – will be done by end of year.
Status of the quarterly report on dues – Mike has reached out to Kim.
Perry and the road fees – Mike wrote him a letter, no response, we need to find out his thoughts on this.
- VI. Old business
 - A. Burn pile: Gate – Bob built a new gate, putting new posts in the ground to take the stress off the trees that were bound...thanks; tree cut down by John Olson. We should look at cutting down the girdled trees and a few others. We should look at the area for this.
 - B. Youngren and others tansy ragwort: David – I got permission from Eric Youngren to bring the county noxious weed official, Jason Ontjes, to inspect the infestation of tansy on Eric’s property. Jason and I spent at least an hour up there, and Jason is in touch with Eric to see if they can work out an agreeable approach to working on this issue. While in our neighborhood, I also had Jason meet us at the former O’Brien property, where Arthur Winer has observed an infestation of tansy. Arthur met us there, Jason took photos, and was going to send the owner a letter. He also did the same with two properties on Discovery, the Meskew and Strauss properties, which have had an infestation as well. The tansy on the Strauss property is not as evident now, as they have cut everything down to the ground, but it will likely be back.
 - C. 162 Discovery Way: Bob approached the owner, Aaron, talked with him about our custom of charging for trips by large trucks, and Bob ultimately had Aaron do some tree work on Bob’s property. Aaron isn’t planning any more fill work this winter. There is still a question of the safety of his fill staying in place and not sliding down. He is getting stuff left over from Island Ex, one of their operators places it. Will he

be continuing? We will have to initiate any collection of road use fees. Bob says it is appropriate to charge a fee because the trucks cause extra wear. What would be a reasonable fee? Bob says we could do a study. The question is how many car passages would be equal to a loaded three axle truck. A truck trip is probably about 200 or 300 car trips. Our roads are for passenger cars, it will feel the effect of trucks much more than county roads. Whatever we charge Eric is what we should charge Aaron. The county probably already has data as to how many car trips are made, they have traffic engineers who could give guidance, Bob can contact the appropriate people.

- D. Fiber payments on homes being sold – Mike will contact Marcia, as she had a mechanism for getting contacts from the title company and real estate agents.
- E. Fire suppression
 1. Inspecting lots from roads
 2. Education and outreach to the membership with the help of county officials and their guidance
 3. Fire assessment – Rich Harvey? Brian will contact Rich to look at the common areas and some illustrative private areas from the roads once he is available.
 4. Quarterly assessment proposal – we need to quantify what the costs will be so we know what to base the amount on.

VII. Committee reports:

Policy: Chris is working on several items, cleaning up some documents, will present that soon.

Architecture: Nothing right now.

Nominations: Nothing right now. David will look for ending dates of terms to give to Jens.

Firewise: See above.

Roads: We need to deal with potholes. Bob says we could pick up cut back asphalt concrete.

VIII. New business

Newsletter – send out now. Question about wood at burn pile from trees. We will re-visit this. Or Bob can ask Aaron if he would like the wood. Or David will ask Odds about getting the wood, about a cord's worth.

Bookkeeper

1. Candidate(s) – Patti Greiner, Cathy Vierthaler – Mike is contacting Patty, will contact Cathy.
2. Employee vs. independent contractor – Just keep in mind when we engage the bookkeeper.
3. Non-bookkeeping duties – can we take over some of these?

Website [Theo can do this, but David will contact Marcia to find out the items]

Electronic mail list [Since I send out Mailchimp emails and have access to the database, I can do this]

Association records

Newsletter [I am pretty much already doing this]

Responding to information requests regarding property purchases

Quarterly billing
Emergency notification map [Isn't this what Susan is already doing?]
Maintaining board files
Other minor administrative duties

IX. Next meeting: Monday, Feb 22.

X. Adjournment: 4:00.

Addendum: Oddfellows are not interested in our wood, so we would appreciate Bob contacting Aaron.

Board terms ending dates: Lee in 2021; Jens and Chris in 2022; Bob, Mike, Brian, David in 2023.