

**ORCAS HIGHLANDS ASSOCIATION**  
**INDEPENDENT AUDITOR'S REPORT**  
**AND**  
**AUDITED FINANCIAL STATEMENTS**  
**FOR THE**  
**YEAR ENDED JUNE 30, 2023**  
**AND**  
**UNAUDITED SUPPLEMENTARY INFORMATION**

**ORCAS HIGHLANDS ASSOCIATION**

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors and Members  
Orcas Highlands Association

We have audited the accompanying financial statements of Orcas Highlands Association, which comprise the balance sheet as of June 30, 2023, and the related statements of revenues, expenses, and changes in fund balance and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Orcas Highlands Association as of June 30, 2023, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibility under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Orcas Highlands Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Orcas Highlands Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

## INDEPENDENT AUDITOR'S REPORT--Continued

### Auditor's Responsibilities for the Audit of the Financial Statements - Continued

In performing an audit in accordance with generally accepted auditing standards, we:

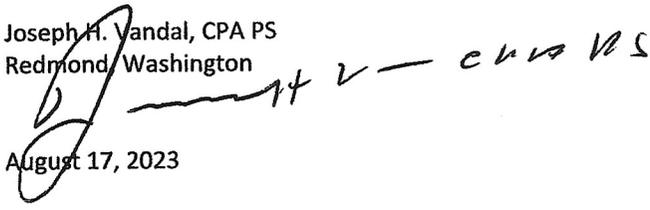
- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Orcas Highlands Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Orcas Highlands Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements on common property on page 11 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Joseph H. Vandal, CPA PS  
Redmond, Washington

  
August 17, 2023

**ORCAS HIGHLANDS ASSOCIATION  
BALANCE SHEET  
June 30, 2023**

	<u>OPERATING FUND</u>	<u>REPLACEMENT RESERVE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash-Checking	\$ 28,921	\$ 101,382	\$ 130,303
Assessments Receivable	3,908	-	3,908
Allowance for Doubtful Accounts	(1,591)	-	(1,591)
Prepaid Insurance	2,712	-	2,712
Capital Improvements	110,837	-	110,837
Accumulated Depreciation	<u>(110,837)</u>	<u>-</u>	<u>(110,837)</u>
 Total Assets	 <u>\$ 33,950</u>	 <u>\$ 101,382</u>	 <u>\$ 135,332</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Prepaid Assessments	<u>\$ 807</u>	<u>\$ -</u>	<u>\$ 807</u>
 Total Liabilities	 807	 -	 807
Fund Balance	<u>33,143</u>	<u>101,382</u>	<u>134,525</u>
 Total Liabilities & Fund Balance	 <u>\$ 33,950</u>	 <u>\$ 101,382</u>	 <u>\$ 135,332</u>

**ORCAS HIGHLANDS ASSOCIATION**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGE IN FUND BALANCE**  
**For the Year Ended June 30, 2023**

	<u>OPERATING FUND</u>	<u>REPLACEMENT RESERVE FUND</u>	<u>TOTAL</u>
<b>REVENUES</b>			
Assessments			
Regular	\$ 23,570	\$ 27,615	\$ 51,185
Roads	-	8,145	8,145
Fiber Assessments	-	8,034	8,034
Wildfire Mitigation Assessments	-	22,150	22,150
Bad Debt Recovery	2,528	-	2,528
Other	3,788	-	3,788
Interest	-	18	18
<b>TOTAL REVENUE</b>	<u>29,886</u>	<u>65,962</u>	<u>95,848</u>
<b>EXPENSES</b>			
Bookkeeping	7,950	-	7,950
Administration	3,146	-	3,146
Professional Services	2,900	-	2,900
State Taxes	682	-	682
Insurance	2,596	-	2,596
Wildfire Mitigation	10,990	-	10,990
Road Maintenance	14,025	-	14,025
Interest Expense	-	2,905	2,905
Federal Income Tax	-	4,039	4,039
<b>TOTAL EXPENSES</b>	<u>42,289</u>	<u>6,944</u>	<u>49,233</u>
<b>REVENUES OVER/(UNDER) EXPENSES</b>	(12,403)	59,018	46,615
<b>BEGINNING FUND BALANCE</b>	30,764	57,146	87,910
Transfer to (from)	<u>14,782</u>	<u>(14,782)</u>	<u>-</u>
<b>ENDING BALANCE</b>	<u>\$ 33,143</u>	<u>\$ 101,382</u>	<u>\$ 134,525</u>

**ORCAS HIGHLANDS ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended June 30, 2023**

	<u>OPERATING FUND</u>	<u>REPLACEMENT RESERVE FUND</u>	<u>TOTAL</u>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>			
REVENUE OVER/(UNDER) EXPENSES	\$ (12,403)	\$ 59,018	\$ 46,615
Adjustments to reconcile excess of expenses over revenues to net cash provided by activities:			
(Increase) Decrease in:			
Assessments Receivable	104	-	104
Prepaid Income Tax	-	4,039	4,039
Prepaid Insurance	(2,712)	-	(2,712)
Increase (Decrease) in:			
Loan Payable	-	(20,783)	(20,783)
Prepaid Assessments	(2,359)	-	(2,359)
<b><u>NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>	<u>(17,370)</u>	<u>42,274</u>	<u>24,904</u>
<b><u>CASH FLOWS FROM FINANCING ACTIVITIES</u></b>			
Interfund transfers	14,782	(14,782)	-
<b>NET INCREASE (DECREASE) IN CASH &amp; EQUIVALENTS</b>	<b>(2,588)</b>	<b>27,492</b>	<b>24,904</b>
<b>CASH &amp; EQUIVALENTS AT BEGINNING OF THE PERIOD</b>	<u>31,509</u>	<u>73,890</u>	<u>105,399</u>
<b>CASH &amp; EQUIVALENTS AT END OF THE PERIOD</b>	<u>\$ 28,921</u>	<u>\$ 101,382</u>	<u>\$ 130,303</u>
<b><u>SUPPLEMENTAL DISCLOSURE</u></b>			
Interest Paid	<u>\$ -</u>	<u>\$ 2,905</u>	<u>\$ 2,905</u>

**ORCAS HIGHLANDS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2023**

**NOTE A – NATURE OF ORGANIZATION**

Orcas Highlands Association is a statutory homeowner association in the State of Washington organized in 1972 and incorporated in 1980. The Association is responsible for the operation and maintenance of the common property of Orcas Highlands Association. Orcas Highlands Association consists of 120 residential tax parcels located on Orcas Island, Washington.

**NOTE B – DATE OF MANAGEMENT’S REVIEW**

In preparing the financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through August 17, 2023, the date that the financial statements were available to be issued.

**NOTE C-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Fund Accounting

The Association’s governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

Operating Fund-This fund is used to account for the financial resources available for the general operations of the Association.

Replacement Fund-This fund is used to accumulate financial resources designated for future major repairs and replacements, insurance proceeds (if any), insurance repairs (if any), and litigation costs (if any) relating to the afore mentioned proceeds.

Cash and Cash Equivalents

The Association considers cash on deposit, cash on hand, money market funds (if any) and certificates of deposit (if any) and any other highly-liquid securities to be cash and or cash equivalents. Any penalties for early withdrawal would not have a material effect on the financial statements.

**ORCAS HIGHLANDS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2023**

**NOTE C-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-CONTINUED**

Member Assessments

Association members are subject to quarterly assessments to provide funds for the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Assessments receivable at the balance sheet date represent fees due from unit owners. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are delinquent. Any excess assessments at year end are retained by the Association for use in the succeeding year. If assessments are inadequate, the Board of Directors, subject to the limitations of their authority described in the Association's governing documents, may have to increase regular assessments or pass special assessments. At June 30, 2023, the Association had assessments delinquent 90 days or more of approximately \$1,591.

Property and Equipment

Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by individual unit owners in common and not by the Association. The Association capitalizes personal property at cost and depreciates it using the straight-line method.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE D-COMMITMENTS**

The Association has various contracts for services including but not limited to management, maintenance, and landscaping.

**NOTE E-SPECIAL ASSESSMEN**

The Association collected an additional \$60 per month for a special assessment in the amount of to pay for fiber installation.

**ORCAS HIGHLANDS ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2023**

**NOTE F-INCOME TAXES**

Condominium Associations may be taxed either as homeowners' Associations or as regular corporations. In 2022, the Association elected to be taxed as a homeowners' Association. Under that election, the Association is taxed on its nonexempt function income, such as net interest earnings, at a flat rate of 30%. Exempt function income, which consists primarily of member assessments, is not taxable.

As of June 30, 2023, the tax years that remain subject to examination by taxing authorities begin with 2019.

**NOTE G-FUTURE MAJOR REPAIRS AND REPLACEMENTS**

The Association's governing documents require funds to be accumulated for future major repairs and replacements. Accumulated funds (assets less liabilities as reported on the balance sheet), which in aggregate are approximately \$101,382 at June 30, 2023, are held in separate accounts and are generally not available for operating purposes. Cash balances shown on the balance sheet that are part of these funds are held in separate bank accounts.

The Association performed a self-study in 2020 to estimate the remaining useful lives and the replacement costs of the common property components. The Association is partially funding for such major repairs and replacements over the estimated lives of the components based on the study's estimates of current replacement costs, considering amounts previously accumulated in the replacement fund. Actual expenditures, however, may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to the limitations of the authority described in the Association's governing documents, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available.

**ORCAS HIGHLANDS ASSOCIATION  
NOTES TO FINANCIAL STATEMENTS  
June 30, 2023**

**NOTE G-ACCOUNTS RECEIVABLE**

Accounts receivable consisted of the following at June 30, 2023:

	<u>Operating Fund</u>
Assessments	\$ 3,908
Allowance for Doubtful Accounts	<u>(1,591)</u>
	<u>\$ 2,317</u>

Bad debt recovered for the year ended June 30, 2023, was \$2,528.

**SUPPLEMENTARY INFORMATION**

**ORCAS HIGHLANDS ASSOCIATION  
UNAUDITED SUPPLEMENTARY INFORMATION ON  
FUTURE MAJOR REPAIRS AND REPLACEMENTS  
June 30, 2023**

The Association conducted a self-study in 2020 to estimate the remaining useful lives and the replacement costs of the components of common property. Replacement costs were based on the estimated costs to repair or replace the common property components at the date of the study. Estimated current replacement costs have not been revised since that date and do not take into account the effects of inflation between the date of the study and the date that the components will require repair or replacement.

The following information on page 11 is based on the study and present significant information about the components of common property.

**THE SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS THAT HAS  
NOT BEEN AUDITED APPEARS ON PAGE 11**